

# 2022 - 2023 UNIVERSITY & STUDENT



## GUIDANCE





# WHAT IS THE HEVO PROGRAMME?

The Higher Education Volleyball Officer (HEVO) Programme is a volunteer initiative that sees students take up official ambassador roles and deliver recreational volleyball at their university during the academic year, with support from Volleyball England.

Official role description [here](#)

## ROLES OF A HEVO

- 1** Attend the HEVO Conference for induction training in September. This event is comprised of practical and theory sessions, including a [UV Tournament](#)
- 2** Deliver weekly recreational volleyball sessions for the academic year at their university. This is a great way to develop coaching skills and motivate others.
- 3** Organise a mass participation volleyball event and complete termly data reports to Volleyball England.

# ATTRIBUTES OF A HEVO



# WHY THE PROGRAMME IS SO POPULAR

## REACHING THE LESS ACTIVE



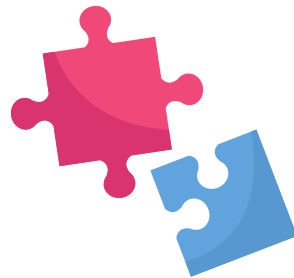
2981 students actively taking part in volleyball since September 2021



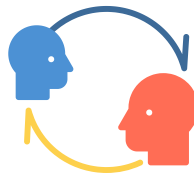
53% international students including 93 different nationalities

"It was very organised and ran on time. It was fun and tiring at the same time!"

## SUPPORT AND WELLBEING



84% agreed that the programme improved their leadership skills



80% agreed that the programme made them feel part of a community & more confident

"Being part of the HEVO programme was such a special time, getting to know other people passionate about volleyball and what it stands for (team work, support and having fun) was such a pleasure."

## STUDENT EXPERIENCE



Overall satisfaction for the 2021 HEVO Conference was rated 4.74/5

88% felt prepared to deliver volleyball



79% would recommend the HEVO Programme to a friend

"It helped me improve my social and leadership skills and ability to lead a session."

# PERKS OF THE PROGRAMME



## EMPLOYABILITY

85% of HEVOs felt they developed a professional skill set through being part of the programme.

- Enhanced CV and skills
- Volleyball England references
- Networking opportunities
- Eligibility for the Volleyball England Annual Awards



## TRAINING

Students are inducted into the role through the heavily subsidised HEVO Conference. Students will complete a number of practical and theoretical workshops, including the Activator course, beach volleyball & sitting volleyball workshop.

## GRANT FUNDING & SNAPSHOT REPORTS

A grant of **£300** for new universities and **£150** for returning universities is awarded to each university involved in the programme to help support their volleyball development. This funding will be transferred to the university on completion of the SLA and after the conference in September.

Volleyball England will provide universities with a snapshot report 3 times a year once we receive the reporting documents to help you understand your activity levels and help you work towards the university targets as set out in the SLA.



## COURSES

Discounted course places for each university.

2x free Grade 4 Referee course places (RRP £60) **OR** £120 discount for an Assistant Coach Award course place.



# HEVO CONFERENCE 2022

15-16 SEPTEMBER



## TRAVEL AND ACCOMODATION

Transport to and from the hotel and the National Volleyball Centre will be provided. All HEVOs will be checked in to the Holiday Inn Express in twin rooms on the Thursday night.



## KIT

All HEVOs will receive a HEVO branded Errea hoodie and technical t-shirt in sizes of choice. In 2021, HEVOs rated the kit 4.4/5 and the RRP is £50.



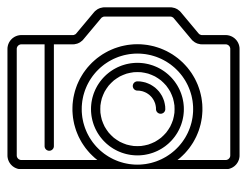
## TRAINING

HEVOs will take part in both practical and theoretical workshops, specifically designed to provide them with all the necessary tools required for the role. In 2021, HEVOs rated this training 4.5/5.



## FOOD AND DRINK

Lunch and a hot dinner will be provided on the Thursday, with breakfast and lunch on the Friday. Cold refreshments will be provided throughout the conference.



## PHOTOGRAPHY

There will be a professional photographer at the conference, and photos will be circulated after the event.

# ADDITIONAL INFORMATION



## INSURANCE

All clubs who are part of the HEVO Programme need to be affiliated to Volleyball England. This means you will be covered by Volleyball England's insurance for any recognised activity.

Find out more information about our [club affiliation](#)



## VOLLEYZONE

All HEVOs are required to have a VolleyZone account and purchase our free HEVO membership which will give you access to a host of member benefits.

You can follow the below steps to help you:

[Set up your VolleyZone account](#)



## ANTI-DOPING

Any individual who participates in recognised volleyball activity by Volleyball England is subject to UK Anti-Doping Rules for a minimum of 12 months from the commencement of membership or attendance at an event, in accordance with the Volleyball England Anti-Doping policy. This still applies if you are not a citizen of, or resident in, the UK.

Read more about the [Volleyball England Anti-Doping Policy](#)

# STEPS FOR **STUDENTS** TO JOIN THE PROGRAMME

1

Contact your sport department about the programme and contact us if you require additional information. You can watch the promo video [here](#) and read the job description [here](#).

2

Complete the student online [application form](#), please note that this includes information we need from you to attend the conference so please take some time to complete this fully. The deadline is Friday 26th August 2022.

3

Once submitted, please let your university lead know so they can make the payment. Please note that your university will also need to complete the university application form [here](#) to secure your place.

**Volleyball England will send a welcome email with information on how to make the payment via VolleyZone once your application AND the university's application have been received.**

4

Liaise with your university lead to make travel arrangements to attend the HEVO Conference. All other arrangements will be made by Volleyball England.

5

Attend the HEVO Conference on Thursday 15th & Friday 16th September at the National Volleyball Centre in Kettering, NN15 6PB.

**Volleyball England will send out a welcome pack with all the conference information & what to expect from the 2 days.**

6

Run weekly recreational sessions during the academic year and record weekly attendance. Run a mass participation event during the academic year.

**Volleyball England will send out reporting reminders per term to both universities and students.**



# STEPS FOR **UNIVERSITIES** TO JOIN THE PROGRAMME

1

Recruit one or more students to become your HEVO(s) who have the attributes identified on page 3 and in the [role description](#). You can watch the promo video [here](#).

2

Complete the university online [application form](#), please note you will need your finance details to complete the form. The deadline is Friday 26th August 2022.

3

Once the student and university application form is complete, please make payment via VolleyZone or raise a PO for us to invoice you. Please note an invoice incurs an additional 10% admin fee. Please contact us to let us know your preferred method of payment.

**Volleyball England will send a welcome email with information on how to make the payment if paying via VolleyZone once both the university's application AND student(s)'s application have been received.**

4

Liaise with the student(s) to make travel arrangements for them to attend the HEVO Conference. All other arrangements will be made by Volleyball England.

5

**Volleyball England will send out a welcome pack with all the conference information & what to expect from the 2 days.**

6

Ensure that your HEVO(s) have at least a one hour weekly slot in your sports hall for the weekly recreational sessions.

**Volleyball England will send out reporting reminders per term to both universities and students.**

# CONTACT DETAILS

## VOLLEYBALL ENGLAND

	General Enquiries	hevo@volleyballengland.org	
Vicki Carr	Strategic Manager	v.carr@volleyballengland.org	01509 974700
Leila Gear	Project Team Lead	l.gear@volleyballengland.org	01509 974690

## REGIONAL CHAIRS

Please feel free to get in touch with the chair in your region. If you are looking to enter community leagues, offer coaching in your local area or access local support, they will be able to help.

Frances Balaam	Eastern Region	frances.volleyball@gmail.com	
Paul Kaerger	East Midlands	paul.kaerger@ntlworld.com	07595 702878
Gary Beckford	London Region	gary@volleyfirst.com	07930 402163
Sue Sowden (Secretary)	North East Region	nwvolleyballassociation@gmail.com	
Phil Chanin	North West Region	philchanin@outlook.com	07974 753297
John Biddiscombe	South East Region	jcbvolley@gmail.com	07827 908655
Dave Reece	South West Region	Dave.Reece@Network100.co.uk	01392 446031
Kara Griffiths	West Midlands Region	karagriffiths@outlook.com	07968 711837
Tim Godson	Yorkshire Region	tim.godson@btinternet.com	07753 241705

## PAYMENT AND INSURANCE

The conference fee is heavily subsidised to £110 for your first HEVO place, additional places are £260 each. Please make payment using VolleyZone. Details of how to make the payment will be sent in the welcome letter you will receive once both the student & university has signed up. If payment cannot be made via VolleyZone, there is a 10% admin charge for invoices.

The university must maintain appropriate and adequate insurance which covers such liabilities as may arise in the delivery of this programme. Insurance can be obtained through affiliation to Volleyball England.